Approved For Release 290008/29 : CIA-RDP78-05747A000300040005-8

REQUEST FOR	AUTHORIZATION OF	OVERTIME AND	HOLIDAY WORK		
T0:					
Comptroller					
FROM:	ALLOTMENT S	2263-1040-1000			
Deputy Chief, Finance D	2263-				
	ESTIMATED NUMBER				
BEGINNING		ENDING	HOURS	EMPLOYEES	
10 December 1961	23 December	1961	11	1	
	JUSTIFIC	ATION			

INDICATE.CONCISELY BUT ADEQUATELY, PURPOSE FOR WHICH OVERTIME IS TO BE USED. TYPE OF PERSONNEL INVOLVED (e.g., clerical, professional) AND REASON WORK CANNOT BE ACCOMPLISHED WITHIN 40 HOUR WEEK. (Do not include Operational Detail)

An individual from the Comptroller's Office is working on an overtime basis with an "Eyes Only" Project.

DATE	TYPED NAME AND SIGNATURE (TYPED NAME AND SIGNATURE OF SUPERVISOR (if applicable)					
25X1A9a	Requested by	Requested by					
	E (if applicable)	AUTHORIZATION - AUGUSTA					
TYPED NAME AND SIGNATURE OF DIVISION CHIEF		TYPED NAM	^{^∟} 25X1A				
	Deputy Chief, Finance Div	E. H. Saunders, Comptrolle	r				
DATE CONCURRED		DATE AUTHORIZED					
27 December 196	1	2 JAN 1922					
	Approved For Rolease 2000	/08/29 : CIA-RDP78-05747A0003000	40005-8 (30)				
FORM 292 USE PREVIOUS	DITIONS.		(30)				

W62-2338

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-SECRET

ADJUSTMENT VOUCHER To Adjust Allotment Charges for Detailed Personnel									FOR ACCOUNTING USE ONLY					
									VOUCHER DATE (2-6)		VOUCHER NUMBER (7-12)			
				FOR			FICE REC	UESTING A	DJUSTME	NT				
TO: ACCOUNTS BRANCH (Fiscal Division) (Finance Division)					OFFICE OF ORIGIN Comptroller/Finance				PERIOD OF ADJ					
					HOURS	AND COST	OF SERVI	CES PERFO	DRMED		20 20		23.0	EL CHAPTE
			REGULAR		OVERTIME NIG		NIGH	T DIFF. HOLIDAY		CONTRIBUTIONS				
25X1A9		BASIC ANNUAL RATE	HOURS	COST	HOURS	соѕт	HOURS	COST	HOURS	соѕт	CIVIL SERV 6 ½ % OF COL. 4	OF COLS. 4, 6, 8 AND 1	TO:	TAL COSTS DL. 4+6+8 D+11 OR 12
	(1)	%215	(3)	(4)	(5)	⁽⁶⁾	(7)	(8)	(9)	(10)	(11)	(12)		(13)
)														
т (OTALS	\$6215			11	\$49.39								
	C	FFICE OF ALL	OTTEE AC	CEPTING	CHARGES				ALLOTM	ENT TO	BE CREDITED			
office designation 25X1A 2235-1400					778 4m111				40–1000 25X1A9a					
FUNDS AVAILABLE DATE A				PROVING OFFICER'S SIGNATURE DATE			·	REQUESTING	FICER'S SIGNAT	URE				
REF. NO.	BUDGET AND F	ISCAL OFFICER	2											
						FOR ACCO	JNTING L	SE ONLY						
	(13-39) DESCRIPTION		(40-42) (47-52) (54-57) OBLIG. GENERA TRANS REF. LEDGER		(54-57) GENERAL LEDGER	(59-67) L ALLOTME LEDGE		ENT	(68-70) OBJECT	AMOUNTS				
	5230	CRIFITON			CODE		·.	ACCT. NO.	ACCT. NO.		CLASS	EBIT	CREDIT	
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COPY SENT T	O DATE	PREPARED				·	Т.	DATE		ABBBS	/ED DV	TOTAL	····	L
BUDGET DN	10	PREPARED								APPROV				
FORM PAGE	OBSOLETE PRE		Appro	oved Fo	r Relea	se 200 0	<u> 108/29</u>	. CIA-RI	DP78-0	5747A	.000300040 (05-8		(1-49)

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EXAMI OF OVERLESS VAN NOVINA FORK EARN AND STATINTL Water GS-8 10-23 December 1961 Mark Grants. Ŷ 1315 3/42 13 Dec 61 1730-2030 16 Dec 61 1030-1430 23 Dec 61 0830-1230

STATINTL

A Hours Overtime



21 December 1961